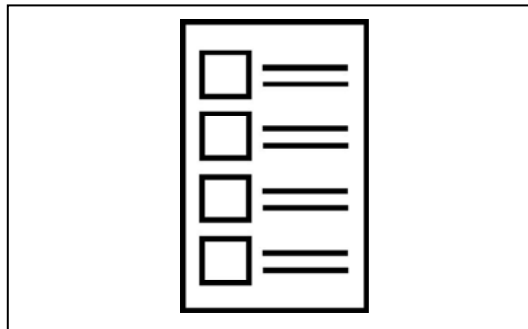


Leicester City Learning Disability Partnership Board



Minutes

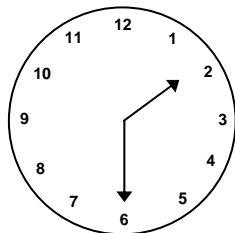
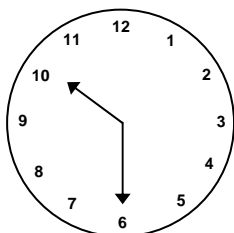


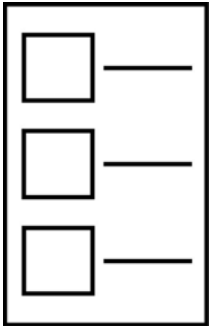
Lord Mayor's Tea Room, Town Hall

January 2009						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Thursday 15 January 2009

10.30am to 2.30pm



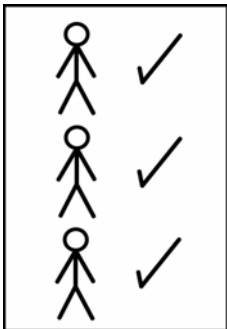


1. Welcome and introductions

The meeting started a little later than usual. This was because the microphones were not working properly.

Councillor Cooke chaired the meeting and welcomed everybody.

Everybody said their names and what they do.



- **Councillor Michael Cooke (Co-Chair)**
Lead for Adults and Older People, Leicester City Council
- **Donna Bishop (Co-Chair)**
Representing People with Learning Disabilities
- **David Cooper (Co-Chair)**
Representing People with Learning Disabilities
- **Malcolm Potter**
Acting Head of Service, Learning Disabilities Service, Leicester City Council
- **Lynsey Robinson**
Mencap Advocacy Service
- **Rebecca Allen**
Local Leader
- **Ranit Singh**
Local Leader
- **Leon Jeffers**
Local Leaders
- **Laura Clifford**
Mencap Advocacy Service
- **Jane Parr**

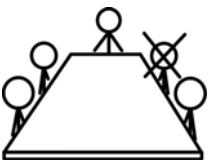
Lead Speech and Language Therapist,
Leicestershire Partnership NHS Trust

- **Jean Morgan**
Parent Carer
- **Gill Cameron**
Team Manager, Workforce Development Unit,
Leicester City Council
- **Stephanie Chapman**
Family Carer
- **Angela Sutaria**
Health Homes Project Manager, Leicester City
Council
- **Marcus Callaghan**
Commissioning Manager, NHS Leicester City
- **Jim McCallum**
Service Director - Values
- **Trish Branson**
Service Manager, Learning Disability Service,
Leicester City Council
- **Yasmin Surti**
Planning and Service Development Officer
Leicester City Council
- **Shamima Sidat**
Valuing People Support Assistant
Leicester City Council
- **Shamima Essat**
Valuing People Support Assistant
Leicester City Council
- **Kavita Dholakia**

Valuing People Support Worker, Leicester City Council

- **Grace Mistry**
Valuing People Support Worker, Leicester City Council
- **Summaya Kara**
Carers Development Worker, Ansaar
- **Jo Burke**
Carers Participation Officer, Leicester City Council
- **Julia Kew**
Lead Health Facilitator, NHS Leicester City
- **Kelly Porcas**
Employment Advisor, Remploy
- **Aaron Keen**
Project Manager, Values
- **Marina Duckmanton**
Partnership Manager, Job Centre Plus
- **Jane Forte**
Acting Team Manager, Learning Disability Service, Leicester City Council
- **Janis Warren**
Head of Service, Children & Young People's Services, Leicester City Council
- **Adam Suddaby**
Vice Principal, Leicester College
- **Hillary Jennings**
Manager, Remploy

- **Jules Galbrath**
Locality General Manager, Leicestershire Partnership NHS Trust
- **Phil Pearson**
Learning Disabilities/ Learning Difficulties Manager, Connexions
- **Caroline Jackson**
Revenues and Benefits Manager, Leicester City Council
- **Stephen Vickers**
Mental Capacity Act Lead, Leicestershire County Council
- **Justin Hammond**
Project Manager, Leicester Disability Information Communication Network, Leicester City Council
- **Andrew Barnes**
Service User, Hastings Road
- **Jaymala Parsottam**
Service User, Hastings Road
- **Laurie Thompson**
Service User, Hastings Road

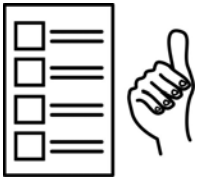


2. Apologies

(People who could not come to the meeting)

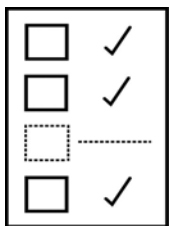
- **Lindsay Kelly**
Partnership Manager, Learning and Skills Council
- **Meena Ackbarally**
Assistant Director, NHS Leicester City

- **Susan North**
Service Manager, Disabled Children's Services,
Leicester City Council
- **Erica Dennies**
Head Teacher, Netherhall School
- **Bhupen Dave**
Service Director, Leicester City Council
- **David Taylor**
Interim Service Director, Leicester City Council
- **Stan Brown**
Parent Carer
- **Jo Munns**
Head of Specialist Services, Remploy



3. **What was said at the last Meeting (20 November 2008)**

3.1 The minutes were agreed as correct.



4. **Matters Arising** **What has happened about the things that were agreed at the last meeting, but are not on the Agenda?**

4.1 There were no matters arising.

5. **Project Search UK**

5.1 Trish Branson and Hillary Jennings talked about Project Search UK.

- 5.2 Project Search UK has started to run in Leicester in partnership with Remploy, Leicester City Council and Leicester College. People in their last year of college have 4 rounds of work trials during their last year at college. Each work trial lasts for 12 weeks.
- 5.3 Project Search Started in Cincinnati Children's Hospital, in America 10 years ago.
- 5.4 Project Search helps people learn about what it is like to have a real job. The main ideas for Project Search are:
- To make it easier for people with learning disabilities to get a job when they leave college
 - To make sure people have the right support to help them stay in a job
 - To help managers think about employing people with learning disabilities
 - To help other people in the work place understand how they can support people with learning disabilities at work
- 5.5 Different areas of work in the council like Museums and Libraries are supporting people to have work trials.
- 5.6 Leicester College prepare the students for their work trials and provide the learning to help them in work.
- 5.7 Of the 15 people doing work trials, 8 are people who get some support from the learning disability service.
- 5.8 Kelly Porcas is an Employment Advisor from Remploy. Kelly supports the students and the managers during the work trials.

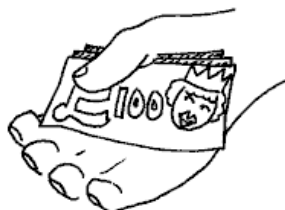
- 5.9 Sharon Jackman is a tutor from Leicester College. Sharon helps the students with their learning.
- 5.10 Ashpinder and Lee are students on Project Search. They both came to tell the Partnership Board about what they do in their work trials.
- 5.11 Adam Suddaby said that the project is working well. We need to talk about how to make Project Search happen for students in our special schools.



6. Mental Capacity Act and Deprivation of Liberty

- 6.1 This item will be on the agenda at the next meeting.

7. Transfer of Social Care funding and Commissioning responsibility from the Primary Care Trust to the Council



- 7.1 Marcus Callaghan talked about how managing the money for learning disability services is changing.
- 7.2 Valuing People Now says that managing the money for social care should be the responsibility of local councils. The money is currently managed by the PCT (Primary Care Trusts).
- 7.3 This will help the PCT to focus on providing good quality healthcare. It will help councils, who have the lead role in planning and buying services, to know how much they have to spend.

- 7.4 Primary Care Trusts needs to know what money will go to the Council in its area and what services it will continue to pay for and buy. The Councils will be able to plan and buy all learning disability social care services.
- 7.5 The Commissioning Board must agree how much money will move to the Council by 31st March 2009.They will involve the Partnership Board and keep the Government informed.
- 7.6 The money needs to move from the Primary Care Trust to the Council by 1st April 2009. The government will give the money directly to the Council from April 2011.
- 7.7 The Primary Care Trust and Council have a pooled budget. In 2009 and 2010 the Primary Care Trust will give the money to the Council through the pooled budget arrangement that is already in place.

8. We Think



- 8.1 We Think are a group of self advocates with learning disabilities. They meet every Monday to talk about new ideas and issues that affect people with learning disabilities.
- 8.2 Rebecca Allen talked about work We Think have done for the Transport Working Group. We Think were asked to visit Leicester train station to find out if the station is easy for people with a learning disability to use.
- 8.3 After many letters and phone calls We Think managed to sort out a visit. The Station Manager said he would show We Think around and answer their questions.

- 8.4 6 people from We Think went to the station. It was hard to find the Station manager because he had forgotten about the visit. When they did find the manager he showed them around the station.
- 8.5 One of the main problems We Think found was about communication:
- the signs are hard to understand
 - Long words are used, like cash dispenser instead of cash machine
 - Some words are made shorter, like plat instead of platform.
- 8.6 Another big problem was that it is not easy for wheelchair users to use the station and the train:
- You have to book a space on the train and support to get on the train
 - Some trains only have 1 wheelchair space
 - The disabled toilets are kept locked so you need to get a key
- 8.7 We Think wrote a report about the visit for the Transport Working Group. They also sent a copy of the report and a letter to the station manager. The letter asked about the changes that might be made to the station. The manager said that Leicester Regeneration Company is planning to make some changes to the station to make it easier and nicer to use. We Think have sent them a copy of the report.
- 8.8 Leicester Regeneration Company will be asking people what they think about the changes to the station. This will happen in spring. We Think will make sure they are involved.

- 8.9 Brightlights are another group of self advocates with learning disabilities Leon Jeffers told the Board that 4 people from Brightlights and We Think went to a transport lobby in London. The lobby was to try to get the government to make travelling on busses better for people with disabilities.
- 8.10 The group met with Peter Soulsby who is an MP (Member of Parliament) for Leicester. They told Peter that disabled people who need help to use the buses should have a companion pass. A companion pass means that you will not have to pay for the person who is supporting you on the bus.
- 8.11 Peter said he would write to the government about this. Peter also said he would speak to Leicester City Council about this. Peter gave the group his e-mail address. So that they can contact him and stay in touch.
- 8.12 Peter will visit We Think when he has some news about the bus passes. We Think will keep the Partnership Board up to date with what happens.
- 8.13 Councillor Cooke said that Peter has written to him about companion passes. Councillor Cooke is discussing this with Councillors.
- 8.14 Yasmin and Trish have been asking other councils who already use companion passes how they did it. They will share what they find out with the people in our council who are looking at this.



9. Carers Action Group

- 9.1 This will be on the agenda for the next meeting. In the meanwhile the Carers Action Group work plan will be shared with the Board.



10. Housing Benefits

- 10.1 This will be on the agenda for the next meeting.



11. People with Profound and Multiple Learning Disability

- 11.1 Andrew Barnes, Jaymala Parsottam and Laurie Thompson shared their experiences at Hastings Road with the Board. Andrew, Jaymala and Laurie have Profound and Multiple Learning Disabilities.

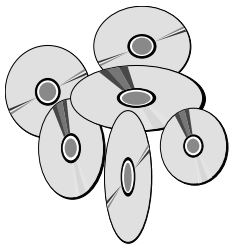
- 11.2 Hastings Road Resource Centre provides a specialist service for people with high support needs. It is staffed by social care workers and health workers.

- 11.3 The staff at Hastings Road support people using the service to do lots of activities throughout the year.

- 11.4 Last year the Mencap conference was about meeting the needs of people with Profound and Multiple Learning Disabilities. Staff from the Hastings Road supported Andrew, Jaymala and Laurie to show some of the things they do by using a PowerPoint presentation with lots of photographs.

- 11.5 The Partnership Board was very happy that the group had come to share their experiences with us. Councillor Cooke thanked the group for making the effort to come to the Board.

11.6 It is difficult for people with profound and multiple learning disabilities to get out and about because there is not enough accessible transport available. It is also difficult because in the city there are not enough personal care facilities with the proper equipment. This means people can only spend short amounts of time away from Hastings Road.



12. Transitions DVD

12.1 This will be on the agenda for the next meeting.



13. Leicestershire Partnership Trust Environmental Audit

13.1 Jules Galbralth talked about Leicestershire Partnership Trusts (LPT) Environmental Audit.

13.2 The environmental audit took place in June 2008 and looked at which the safety and condition of the Health Homes. There is a standard that each home in the Trust has to meet to keep it in good repair and decoration.

13.3 The environmental audit found that many of the homes needed repairs and re-decorating as this had not happened for a long time.

13.4 A Project Team was set up to look at how the work would be done in each home and in which homes this needed to happen first. An action plan was put together.

13.5 The important repairs and decoration will take place from January 2009 to March 2009. Work has started and 2 The Grange and 887 Groby

Road are already finished. The people living at the homes were able to stay there while the work happened.

13.6 The work at 99 Castle Rock Drive, Coalville will also happen with the people still living in the home.

13.7 Risk assessments checks have been carried out on all the homes. The checks showed that it would not be safe for people living in the other homes to stay there while the work is taking place.

13.8 The people living in those homes will move to a different home while the work happens. This will take about 3 to 5 weeks.

13.9 Letters have been sent to all the relatives of people living in the homes telling them about the repair and redecoration work that is being done in the homes.

14. Health Homes Project



14.1 Angela Sutaria talked about Health Homes Project.

14.2 The Accessible Closure Plan was agreed at the last Partnership Board. Angela was asked to add a Jargon Buster to the Plan. This has been done and the Jargon Buster explains words and phrases used in this document which may not be familiar to people with learning disabilities, their carers or other members of the public.

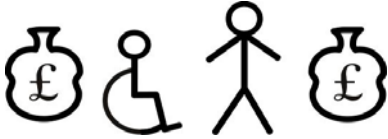
14.3 Any other comments on the accessible closure plan are still welcome and should go to Angela.

Action 1 – Steph Chapman to read the accessible closure plan and send comments to Angela as soon as possible.

15. Keeping Safe

- 15.1 Sue Brookes talked about the work Mencap would like to do on Keeping Safe.
- 15.2 At a Mencap East Midlands regional meeting 2 representatives, Donna Bishop and Ian Davies chose Bullying and Hate Crime as an important issue in their lives.
- 15.3 The people at the meeting talked about helping people to be safe and about the Keep Safe Card that is being used in Leicester, Leicestershire and Rutland.
- 15.4 Mencap would like to match the card with a 'Safe Shop' sticker. If people are lost or feel unsafe because of bullying they will know that a shop showing this sticker will be a safe place to get help. Staff in these shops will be trained to call the emergency contacts on the persons 'Keep Safe Card' or support them to call the Police.
- 15.5 Gill Cameron offered the help of the Mystery Shoppers to identify shops for the Keep Safe sticker. The mystery shoppers are people with learning disabilities who work for the Workforce Development Unit. They are being trained to visit shops and other organisations to help them provide a better service for people with learning disabilities.
- 15.6 Sue would like to come back in April to update the Board on the work.





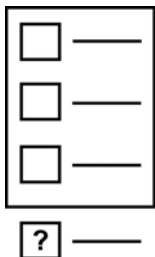
16. Learning Disability Development Fund (LDDF)

16.1 Malcolm Potter updated the board on the LDDF. This is money the Government gives Partnership Boards, every year, to help make services better for people with learning disabilities and their families.

16.2 The Government tells Partnership Boards what important things they should be spending the money on. In Leicester City most of the LDDF is spent on wages for people who are helping to make sure the important things happen.

16.3 Malcolm talked about 2 new ideas for spending the money from Learning Disability Development Fund.

- 1 Values Project - To help people with learning disabilities become independent travellers.
- 2 An Employment DVD



17. Anything else?

17.1 Malcolm said that Leicester City Council is looking at what money it has to spend over the next 3 years, starting from April 2009.

17.2 The Council has to be very careful not to spend more money than it has got. This can only happen if the Council can find ways of spending less money on the services it provides,

17.3 Over the past few years, the amount of money spent on learning disability services has gone up, but the need for services has also gone up.

17.4 Along with other parts of the City Council, the

Learning Disability Service has been asked to find ways of saving money by doing things in a different way. Some ideas have been put forward to the Council. The Council has agreed that further work should now take place to find out what other people think of the ideas.

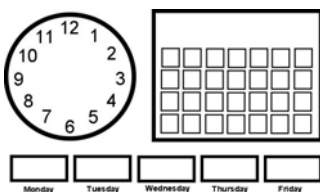
17.5 The ideas that have been put forward are:

- Finding different ways of providing community opportunities.
- Doing things differently in the Employment /Workout Service
- Doing things differently for the people who have services at Beaumanor House

Action 2 - Everyone to send their comments to Councillor Cooke about the 3 ideas that have been put forward for saving money in Learning Disability Service.

17.5 Yasmin said that the co-chair elections will take place soon and hopefully by April the Board will have a new co-chair. Mencap will be holding the elections and supported by the Valuing People Support Assistants.

18. Date of meetings in 2009



2 April
 18 June
 3 September
 26 November

Venue: Tea Room, Town Hall

Meeting time: 10:30 to 2:30

Lunch: 12:30 to 1.00

Actions

	Action	Who	When
1	Stephanie to send her comments about the Health Homes Closure plan to Angela as soon as possible.	Stephanie Chapman	23 January 2009
2	Everyone to send their comments to Councillor Cooke about the 3 ideas that have been put forward for saving money in Learning Disability Service.	All	28 February 2009

Leicester Disability Information
Communication Network

[www. LDICN. org. uk](http://www.LDICN.org.uk)

Some of the pictures used in the Partnership Board minutes, have
been taken from the Change Picture Bank

Some of the symbols used have been taken from the