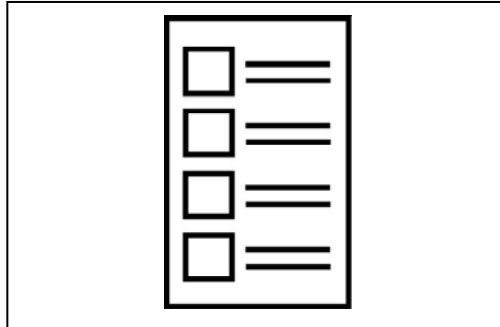


Leicester City Learning Disability Partnership Board



Minutes



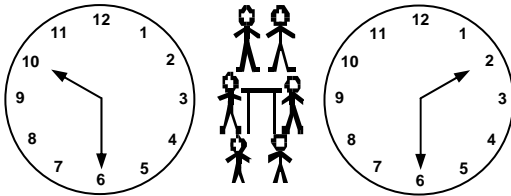
Lord Mayor's Tea Room Town Hall

April 2009

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Thursday 2 April 2009

10.30am to 2.30pm



Leicester Disability Information Communication Network
[www . LDICN . org . uk](http://www.LDICN.org.uk)

Have you signed in recently?

There is an area on the forum for the Learning Disability Partnership Board to talk to each other.
 There is an area on the forum for people from the working groups to talk to each other too!

Some of the pictures used in the Partnership Board minutes, have been taken from the Leicester Symbols Project and Change Picture Bank.
 ([www . changepeople.co.uk](http://www.changepeople.co.uk))
 If you would like the minutes in bigger print, on tape, or in a different language please call: 0116 252 6936



1. Welcome and introductions

Councillor Cooke chaired the meeting and welcomed everybody.

Everybody said their names and what they do.



- **Councillor Michael Cooke (Chair)**
Lead for Adults and Older People, Members Services
- **Donna Bishop (Co-Chair)**
Representing People with Learning Disabilities
- **Malcolm Potter**
Acting Head of Service, Learning Disabilities Service, Leicester City Council
- **Lynsey Robinson**
Advocacy Empowerment Worker, Mencap
- **Rebecca Allen**
Local Leader, Mencap Advocacy Project
- **Ranit Singh**
Local Leader, Mencap Advocacy Project
- **Leon Jeffers**
Local Leaders, Mencap Advocacy Project
- **Anne Grant**
Local Leader, Mencap Advocacy Project
- **Rebecca Plas Otwe**
Mencap Advocacy Project
- **Sian Margetts**
Curriculum Area Manager, Leicester College
- **Jean Morgan**
Parent Carer

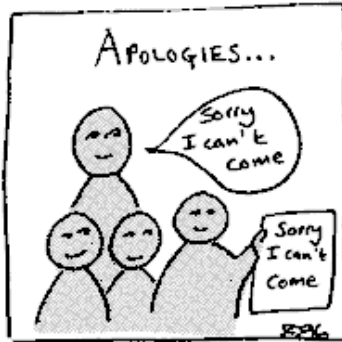




- **Stan Brown**
Parent Carer
- **Steph Chapman**
Chair of Carers Action Group, and Family Carer
- **Marcus Callaghan**
Commissioning Manager, NHS Leicester City
- **Julia Kew**
Lead Health Facilitator, NHS Leicester City
- **Trish Branson**
Service Manager, Learning Disabilities,
Leicester City Council
- **Yasmin Surti**
Planning and Service Development Officer,
Learning Disabilities, Leicester City Council
- **Shamima Sidat**
Valuing People Support Assistant, Leicester
City Council
- **Shamima Essat**
Valuing People Support Assistant, Leicester
City Council
- **Grace Mistry (minutes)**
Valuing People Support Worker, Leicester City
Council
- **Gill Cameron**
Team Manager, Workforce Development Unit,
Leicester City Council
- **Jo Burke**
Carers Participation Officer, Leicester City
Council
- **Jane Forte**
Acting Team Manager, Learning Disability
Service, Leicester City Council

- **Caroline Jackson**
Revenues and Benefits Manager, Leicester City Council
- **Justin Hammond**
Project Manager, Leicester Disability Information Communication Network, Leicester City Council
- **Sue North**
Service Manager, Disabled Children's Services, Leicester City Council
- **Councillor Dale Keeling**
Members Services, Leicester City Council
- **Councillor Barbara Chambers**
Members Services, Leicester City Council
- **Karolina Burman**
Carers Development Worker, Ansaar
- **Nadia Arif**
Student Social Worker, on placement at Ansaar
- **Aaron Keen**
Values Project Manager, Voluntary Action Leicester
- **Anna Tailor**
Supported Living Manager, Heritage Care
- **Gill Huddlestone**
Carers Advocate, CLASP
- **Marina Duckmanton**
Partnership Manager, Job Centre Plus
- **Leanne Franklin**
Adult Skills and Learning
- **Sue Wilson**
Valuing People Regional Health Lead





2. Apologies

(People who could not come to the meeting)

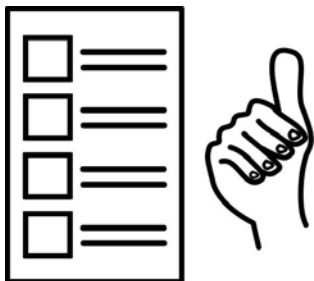
- **Jane Parr**
Lead Speech and Language Therapist,
Leicestershire Partnership NHS Trust
- **David Cooper (Co-Chair)**
Representing People with Learning Disabilities
- **Jules Galbraith**
Locality General Manager, Leicestershire
Partnership NHS Trust
- **Phil Pearson**
Learning Disabilities/ Learning Difficulties
Manager, Connexions
- **Fiona Jeffreys**
Disability Employment Advisor, Job Centre Plus
- **Janis Warren**
Head of Service, Children & Young People's
Services, Leicester City Council
- **Meena Ackbarally**
Assistant Director, NHS Leicester City
- **Brian Wilson**
Non Executive Director, Mental Health and
Learning Disabilities, NHS Leicester City
- **Erica Dennies**
Head Teacher, Netherhall School
- **Lindsay Kelly**
Partnership Manager, Learning and Skills
Council
- **Adam Suddaby**
Vice Principal Quality, Students and Staff,
Leicester College

- **Jim McCallum**
Service Director, Values, Voluntary Action
Leicester
- **Councillor Iqbal Desai**
Members Services



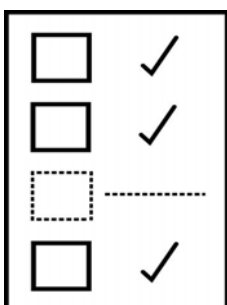
At the start of the meeting, we watched a DVD. The Department of Health DVD was about good news stories linked to the Valuing People Now big ideas. The DVD showed real life stories of people who have better lives because of Valuing People.

Shamima Essat was filmed to tell her story about how she got a job at Leicester City Council. The DVD and a resource pack can ordered from the Department of Health website.



3. Minutes of the last meeting (15 January 2009)

- 3.1 We looked through the minutes from the last meeting.
- 3.2 Councillor Barbara Chambers and Councillor Dale Keeling had sent their apologies. The minutes did not show this.
- 3.3 Everyone agreed that the rest of minutes were correct.



4. Matters Arising

- 4.1 We went through the actions that were agreed at the last meeting.
- 4.2 Steph Chapman said that she has sent her

comments to Angela Sutaria.

- 4.3 Councillor Cooke is still waiting for comments on ways of saving money in the Learning Disability Service.

We need to find ways of improving the Learning Disability Service as well as make spend less money.

Malcolm Potter explained that working out the budget for Learning Disability Services takes a few months.

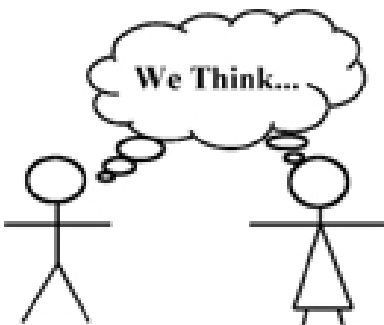


It would be good to involve the Partnership Board in ideas on how to spend the money for next year.

At the Partnership Board in September we will talk about the big things we need to do. We will also talk about the action plan.

- 4.4 The deadline for comments now is 3rd September.

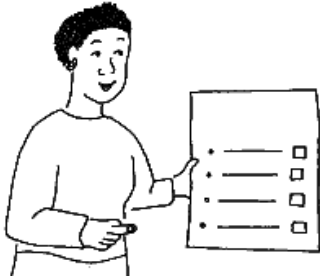
Action 1 – the Learning Disability Partnership Board to forward any comments to Councillor Michael Cooke on ways to save money in the Learning Disability Service.



5. We Think

- 5.1 Anne Grant read her presentation about her visit to Hastings Road Day Centre.
- 5.2 Rebecca Allen and Leon Jeffreys took turns to read their presentations.
- 5.3 Malcolm Potter said that the We Think presentations were very helpful.
- 5.4 The presentations talked about different things

We Think would like to see happen in the Learning Disability Service. It also talked about things We Think would like to see changing in the Learning Disability Service.



5.5 Malcolm said that these things are also what the Government thinks is important. It is also set out in Valuing People Now.

5.6 Malcolm said that as a Partnership Board we need to be clear at what can be done, We need clear plans to show how we will do things and by when we will do them.



6. Carers Action Group

6.1 Steph Chapman did not use her presentation as We Think said they had found it hard to understand.

6.2 Steph Chapman told the Partnership Board about what the National Family Forum is doing.

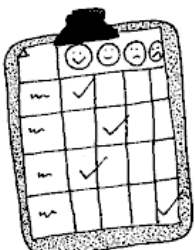
6.3 The National Family Forum is looking at different ideas that can be done in Leicester and in the country.

6.4 Steph asked We Think if they would work with her to make her presentation more accessible. We Think agreed.

7. Healthcare Commission Annual Health Checks

7.1 Leicestershire Partnership Trust sent a questionnaire to the Partnership Board. The questionnaire asked for comments about the Health Service.

7.2 The Health Service has standards to work to.



The standards are called 'Better Health'.

7.3 Julia Kew told the group that they have not received any comments.

7.4 Julia asked the group members for comments and examples of their experience with the Health Service.

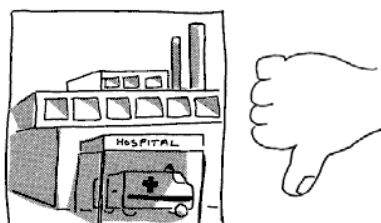


7.5 Anne Grant shared with the group a bad experience she had with her doctor.

Anne was not happy that she was not getting her medication when she wanted it. Anne said that it is her health that should come first. Anne changed doctors. Her doctor is much better.

7.6 Steph Chapman said that she would email her comments to Julia.

7.7 Karolina Burman from Ansaar spoke about a time when she took a Service User to the hospital.



Staff at the hospital didn't know how to take care of them. The staff at the hospital did not seem to think care about the issue.

Karolina said that hospital staff need better training to help people with learning disabilities. They also need to use easier words people can understand.

7.8 Shamima Sidat talked about the cases that have been in the national news. The cases are about people with learning disabilities not being treated properly by the NHS. Some people have died because of this.

7.9 Gill Cameron said that some doctors' surgeries are using electronic signing system. In some ways this is good, but people with learning disabilities need support to use the system.

7.10 Julia said that staff are being recruited to work in



hospitals to find out more about the problems.

7.11 Trish said it might be a good idea to employ people with learning disabilities to train Health staff.

7.12 Julia has talked about employing people with learning disabilities in the Health Service. Bosses in the NHS are not sure about how this will work.

Trish and Justin offered to meet with NHS bosses to talk about this.

Action 2 – Trish and Justin to meet with NHS bosses to talk about employing people with learning disabilities.

7.13 Trish has been emailing people from Human Resources at the NHS about employing people with learning disabilities. The Human Resources people say they do not have time to think about this. Valuing People Now says all public organisations should be thinking about employing people with learning disabilities.

7.14 Anne Grant told the group that when she went to the hospital it took 7 hours to be seen by a doctor.

7.15 Sian Margetts said that we need to also think about how the carers of people with learning disabilities are treated in the hospitals. We need to think about what support and care they get.

7.16 Julia said the Primary Care Trust is aware of issues with carers.

7.17 Councillor Cooke said that the questionnaire was sent out very late. There was not enough time to reply. People need to be able to understand more about the Better Health standards.

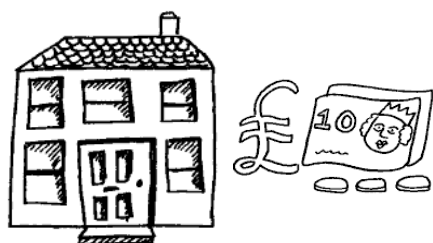
7.18 The Better Health standards are very big

documents. The standards will need to be made easy-read.

Action 3 – Julia will do an update on the Health Check at the next Partnership Board meeting.



Everyone at the Partnership Board sang happy birthday to Ranjit Singh during the break.



8. Housing and Council Tax Benefits

8.1 Caroline Jackson did this presentation.

8.2 The Housing and Council Tax Benefits department are looking at ways of improving their service. They want to make it easier for people to get the right benefits and the right advice.

8.3 They would like the Learning Disability Partnership Board to help.

8.4 Gill Cameron said that the Workforce Development Team would like to help. They will be able to give Caroline Easy-write information.

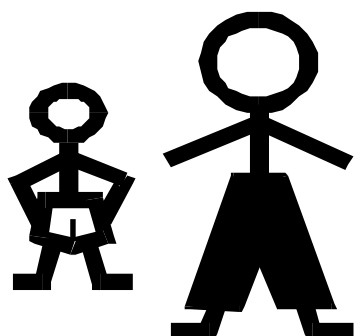
8.5 Anna Tailor asked if there is currently any support specifically for carers. There is support for social workers available. Caroline said that she would be able to arrange this for carers.

8.6 Malcolm said the Partnership Board was pleased that Caroline had asked to come to the meeting. The Partnership Board has not had any representatives from Housing for a few years. Housing is 1 of the big ideas in Valuing People Now.



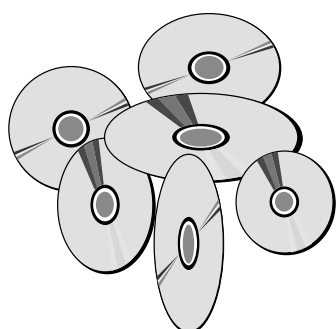
- 8.7 Malcolm asked We Think if they could help Caroline. On behalf of We Think, Donna invited Caroline to meet with them.
- 8.8 Sue North said the Children's Services could also help.
- 8.9 Steph Chapman said that the Carers Action Group could help.
- 8.10 Karolina Burman said Ansaar could help with issues about people from Black and Ethnic Minority communities.

Action 4 – Caroline to meet with Workforce Development, We Think, Children's Services, Carers Action Group and Ansaar to talk about ways of improving the Housing and Council Tax Benefits Service.



9. Transitions DVD

- 9.1 Justin Hammond talked about the changes and problems that happen when young people leave school.
- 9.2 This change from children's services to adult services is called transitions. This can be a person leaving school to go to college, a day service or getting a job.
- 9.3 There are a lot of different paths and choices that people with learning disabilities and their carers have. However, people don't always know what these are or what the best choice is for them.
- 9.4 Justin's Planning team were asked to find a way of bringing all the information on benefits and services together on a DVD. The Learning Skills Council have paid £10,000 for the Transitions DVD.





- 9.5 The Transitions DVD has taken a year to make. 500 copies will be made of the DVD. There will be a booklet that goes with the DVD.
- 9.6 There are 5 different stages that are shown on the DVD. It is hoped that parents and carers will get a better understanding of what to do next or who to contact.
- 9.7 The team have thought about translating the DVD into different languages. They have been working with Sue North on this idea.
- 9.8 They spoken to some schools who say the 2 most common community languages are Gujarati and Punjabi. There are many other community languages besides these.
- 9.9 A decision has been made not to spend money on translating the DVD. Instead the money will be used to pay for a translator when needed.
- 9.10 Sue North said the DVD has been a big project. Sue thanked Justin and others who helped make it. Sue hopes the DVD will really help families during the transition process.
- 9.11 Families can get the DVD from Connexions, from family centres, and also the libraries. Connexions will give put the DVD into their information pack for carers.
- 9.12 Gill Huddleston said that the age group of 16 to 19 needs to be looked at more closely.
- 9.13 Sue Wilson said many other Partnership Boards would be interested in the DVD. Sue asked whether it would be available for other organisations to buy. Justin said it would be available to buy.
- 9.14 Justin said that the DVD has been presented to the West Midlands Regional Transitions Group.

The Group thought it was very good and would like to buy it. They would however change parts of the DVD so that it is better for the people who live in their area. To change the DVD would mean it would cost more.

- 9.15 Some people with learning disabilities do not get the right support because their needs are low. Sometimes people with learning disabilities have problems finding a place to live. Social Workers cannot help either.



- 9.16 There are no advocacy services for children with learning disabilities. There are only advocacy services for adults and carers. The Transitions Working Group team will look into this need this year.

- 9.17 Rebecca from Mencap gave an example of someone who did not have their needs met after they left school. The person did not have anywhere to live. Rebecca felt this was not good practice.

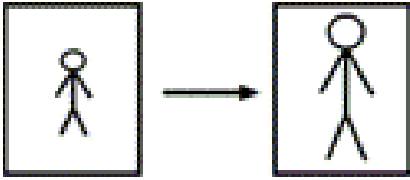


- 9.18 Sian Margetts agreed with Rebecca. Sian gave another example of someone who moved from school to college. The person that Sian talked about could not cope with the changes. Sian said the changes happened too quickly. Sian said the transition process needs to be spread out over time.

- 9.19 Sue North said that sometimes the transition process could be difficult. Children's services are trying to offer the best transitions process.

- 9.20 Sue said that Person Centred reviews are designed to find out what the young person actually needs.

- 9.21 Sian Margetts said the age when people start planning for transition should be earlier. The new age would be only for service providers to work by, not the young person.



9.22 Gill Huddleston said that as a carers advocate she agrees with all the difficulties there are around the transition stage.

9.23 Sian said there are issues with people who change from children's residential care to adult residential care too.



9.24 Malcolm Potter talked about the issue of suitable housing. Malcolm said there is not the right amount of housing available. Malcolm said that housing is something we could work on as a Partnership Board.

9.25 Malcolm said we should do some forward planning. We need to look at the needs of the young people before they start the transitions process. We can see what the needs will be by looking at the Person Centred Reviews.

9.26 Sue North said the transition time is a complicated time for the young person and families. Sue said that they would work harder in the next few years to make it better.

9.27 The Transitions DVD is one way to help people.

10. The 'Health' Check-up

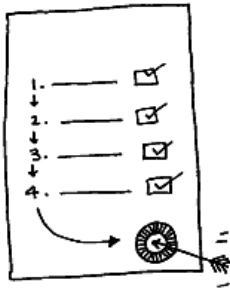


10.1 Sue Wilson from Valuing People went through her presentation.

10.2 Sue Wilson mentioned the '6 Lives' report. The report is about 6 people who died in hospitals.

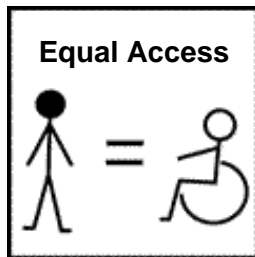
10.3 Sue said a Valuing People Now big idea is to make the health service better. Valuing People also want to improve the health of people with learning disabilities.

10.4 Valuing People are looking at the health services and seeing how good or bad they are.



They are doing something called a 'performance framework'. A 'performance framework' is like a checklist or a plan.

10.5 Sue talked about 4 things that Valuing People will be checking:



1. How well we are doing at closing health campuses. All health homes should be closed by the end of 2010.

2. If people get equal access to all health services. Some people are not getting equal access to all health services. Valuing People want to find out why some people do not get equal access to health services.



3. If people using health services are safe. There have been problems where people have not been looked after properly.

4. If the other things in Valuing People are happening. 1 thing that Valuing People say should happen are personal health checks. Valuing People will check if personal health checks are taking place. They will also check if the health checks are working well.

10.6 Valuing People will have a 'Big Health Check Up Day'. This will be a meeting where people and professional people can talk about the health service.



10.7 All the comments that Valuing People get will go into a report. The report will be written by the Primary Care Trust.

10.8 Sue told us that Yorkshire and Humber have been having Big Health Check Up Days. They found it very useful.

10.9 Sue asked if our Partnership Board would like to have a 'Big Health Check Up Day'. Everyone thought this was a good idea.

10.10 The Big Health Day will take place by June. The report will be written by July. The Strategic Health Authority will read the report. An action plan will be written. The action plan will be given to the Health service by October.



10.11 Justin Hammond said it is very important to get Health bosses to listen and change. Justin thinks it is a good idea. But Justin is concerned that people will share their experiences but the Health bosses will still not change anything.

10.12 Sue said that Health do not want any more bad reports. Health Services want to change.

10.13 Gill Huddleston said the 'Big Health Check Up Day' is a good idea. It will help people say what they want to.



10.14 Most of the bad reports that the Health service get are because of bad nursing and bad health care. Staff are not trained well. It is important that staff have good training.

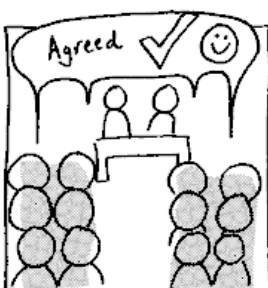
10.15 The Valuing People Now DVD we saw at the start of this meeting has a story about health. In Blackpool there is a drama group that helps train nurses. There are many different ways of training staff on learning disabilities.

10.16 Lynsey Robinson from We Think said they would like a meeting before the 'Big Health Check Up Day'. Sue said there would be 'Getting Ready' meetings.

10.17 Gill Huddleston said that Health checks are very important. Health checks can have a big impact on families and carers.

10.18 Ranjit Singh said that the person is more important than money.

10.19 Malcolm asked the board if we agree to having a Big Health Day. Everyone agreed to have a Big Health Day.



The Big Health Day will take place in May or June.

10.20 Trish suggested that Valuing People also work with self-advocacy groups.

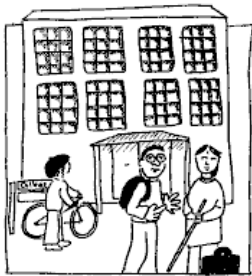


11. The new build for people with profound and multiple learning disabilities at Leicester College

11.1 Sian Margetts introduced Tom Lyons who is a chartered architect. An architect is a person who thinks about what the building should look like. Tom is working on the design for the new building at Leicester College.



11.2 Tom spoke about the process they went through to design the new building. They had to think about whether the idea is good or bad. They also had to think about the budget.



11.3 Tom showed us some diagrams and pictures of the design of the new building. The design Tom showed is not the final design.

11.4 Tom is still developing the design for the new building. They need feedback to understand some of the issues around what the building needs for people with profound and multiple learning disabilities. They would like new ideas.



11.5 The Learning Skills Council is paying for most of the building. Their budget is £5.8 million.

11.6 Tom talked about the current building that is at Leicester Frith. This building is in a bad state. It also doesn't meet all the needs. The rooms are too small. The corridors are too narrow for wheelchairs. There are difficulties with getting access into the building. Overall, the building doesn't make things any easier.

11.7 It was decided not to make any changes to the current building at Leicester Frith. It would be best to build a completely new building. The new building will be in a different place.

11.8 They decided to build a new building near Leicester College at the Freemans Park Campus on Aylestone Road.

11.9 The building will be where the Leicester College car park is at the moment. The car park for Leicester College will be the same one used by new Leicester Tigers stadium. The new Tigers car park will be multi-story.

11.10 The new building will be a separate building to Leicester College but will still be part of the college.



11.11 There will be a courtyard in the middle of the building. The courtyard will have plants and a water feature. There will also be space outside of the building where students can sit.

11.12 On the second floor of the building there will be a garden area too. Inside the building there will be a coffee shop and other living facilities.



11.13 There will be different classrooms. There will also be specialist rooms for things like music and drama.

11.14 The building will have 2 floors but the student space will mainly be on the ground floor. Staff rooms and other staff facilities will be on the second floor.

11.15 The building will be a 'green' building. It is designed to be at a high standard environmentally. It will have plenty of windows to make the most of natural sunlight. The building will be cool in the summer and warm in the winter.

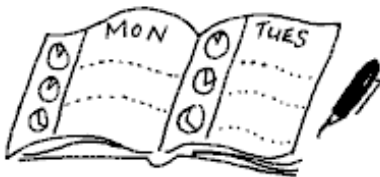
11.16 Justin Hammond made a comment that we get a lot of rain in England. If we get a lot of rain it would mean the garden spaces would not be used.

Tom said that there will be outside areas which are undercover. There will also be canopies to go over an outside area.



11.17 Justin also asked about access for ambulances. Tom said there will be easy access for ambulances. This is because there will not be any cars using the road near the building.

11.18 Trish Branson asked if the building would be used for education. Sian Margetts said that it would be used for education. Some rooms can be used by other agencies too.



11.19 Trish asked if the building would be open in the holidays. Sian said that they are trying to change the term times to make them longer. Students will then be able to use the building during the Christmas and Easter holidays.

11.20 Trish asked if the building would be open only during college hours. Sian said that the building will be open in the evenings and weekend. It will have the same opening times as Leicester Frith.

11.21 Sian said they had thought about having a Hydrotherapy room. However, it would mean that they would have to lose other rooms. They have decided not to have a Hydrotherapy room.



11.22 Sian said another architect called Jonathan has been to Hastings Road Day Centre to see what their building is like. He has also looked at many other new buildings and schools to get ideas. He has also talked to a lot of people for ideas.

11.23 Yasmin Surti asked if the new building would

have facilities to help people with profound multiple learning disabilities that were in the area and needed personal care.

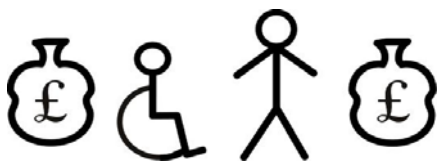


Yasmin spoke about service users from Hastings Road Day Centre who came to the last Learning Disability Partnership Board to do a presentation. It is difficult for them to be away from the centre for long periods of time. This is because there are not enough suitable changing facilities in the city.

11.24 Sian said that the new building would be able to offer the facilities to people with profound multiple learning disabilities. The Abbey Park college site also has changing facilities. People with profound and multiple learning disabilities are welcome to use it if they need to.

11.25 Ranjit asked if the building will have any lifts. Sian said there will be 3 lifts. 2 of the lifts will be large. Wheelchairs will be able to fit inside the large lifts. 1 of the lifts will be smaller.

11.26 Malcolm Potter said the new building looks like it will be a great facility. Sian will come back to the Partnership Board in the future to give us an update.



12. Money

12.1 Malcolm Potter talked about the money we have in the Learning Disability Development Fund.

12.2 Malcolm said that in April last year we had £317,000 to spend.

12.3 To make things better for the Learning Disability service the money was given to us through the Area Based Grant. This means that we could spend the money on things that we



think are important in Leicester.

12.4 Malcolm talked about the things that we agreed to use the Learning Disability Development money on last year.

12.5 Malcolm said that now we need to agree on how the money is going to be spent this year

12.6 Malcolm suggested that the money should carry on paying wages for people in jobs. We should also use the money for ideas that that are in 'One Leicester'. We should use the money to help people have their own homes and get a job.



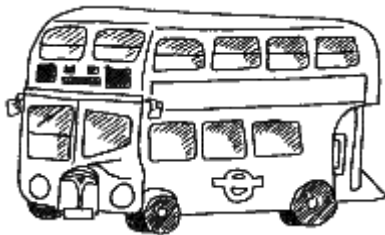
12.7 Malcolm said that there will be £159,000 left over this year.

12.8 Malcolm asked if anyone has any other ideas on how to spend the money. If anyone has any ideas they can let Malcolm know.



12.9 Donna Bishop suggested supporting the Special Olympics so that it has lasting benefits.

12.10 Steph Chapman talked the Travel Training scheme. Travel Training teaches people with learning disabilities to travel independently. The Learning Disability Fund pays for the Travel Training. But the Travel Training scheme will finish at the end of this month.



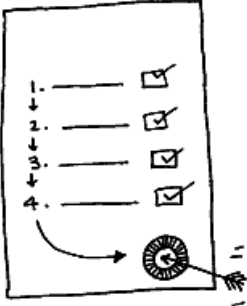
12.11 Steph suggested some money could be spent on a celebration ceremony for those who have completed the Travel Training.

12.12 Aaron said that instead of a celebration ceremony, the money could be used to help more people do Travel Training. Malcolm said that he would like to hear more about Travel Training.

12.13 Aaron Keen from Values agreed to do a presentation about Travel Training at the next

Partnership Board.

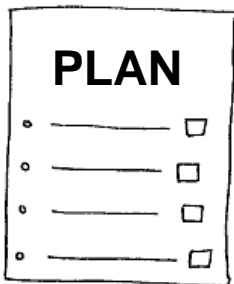
Action 5 – Aaron Keen to do a presentation about Travel Training at the next Partnership Board.



12.14 Sue Wilson said that as a Partnership Board we really need an action plan based around Valuing People Now. After we have an action plan we can decide what we want to use the money for.

12.15 Lynsey Robinson asked if the use of the money in Area Based Grants is happening all over the country. Learning Disabilities could benefit greatly through the Area Based Grant.

12.16 Gill Cameron agreed that we need to know what our priorities are for the year. We then need to agree on them.



12.17 Gill Huddleston suggested that we have plans for the next 2 or 3 years to fit in with 'One Leicester'

12.18 Malcolm said that we do have a Big Plan which is a plan for the next 3 years. But Malcolm stated that we need a more focused plan too.

12.19 Sue Wilson asked how we work as a Learning Disability service. Sue said most Partnership Boards make all the decisions, not the working groups.

12.20 Malcolm said the Leicester City Partnership Board makes recommendations. The Commissioning Board makes the final decisions.

12.21 Malcolm asked the Partnership Board for a show of hands if they agree on the carrying on funding the jobs.



12.22 Julia Kew felt that Health should be a big priority.

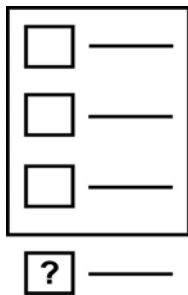
12.23 Trish Branson agreed that Health is an important area of need. Trish said we need to use the money to do different things.

12.24 Gill Huddleston said that Person Centred Planning is the best way that helps people make decisions about their lives.



12.25 At the next Partnership Board we will be discussing the priorities of the working groups. After we have our priorities we will be able to have more discussions.

Action 6 – Working groups are to finalise their priorities for their group.



13. Anything else?

13.1 Gill Huddleston talked about the issues around Health Short Breaks. There are also concerns with family carers. There is a lot that needs sorting out.



13.2 Lynsey Robinson read a letter from David Cooper. David wanted to thank the Learning Disability Partnership Board for the chance of being a co-chair.

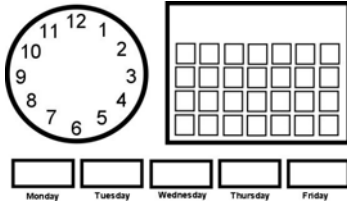
13.3 Donna Bishop also said thanks to the group for the chance of being co-chair of the Learning Disability Partnership Board.



13.4 Lynsey told the group about a Mencap event. It is taking place on Saturday 4 April, 10.30 – 2.30 at the Constance Jackson Centre in Western Park. The event will be an information day for people with learning disabilities, carers and professionals.



13.5 Steph Chapman asked the group for any articles to go in the Carers newsletter.



14. Dates for future meetings in 2009:

18 June
 3 September
 26 November 2009

Time: 10.30am to 2.30pm

Venue: Lord Mayor's Tea Room, Town Hall

Actions

| | Action | Who | By when |
|---|--|----------------------------------|---------------------------|
| 1 | Forward any comments to Councillor Michael Cooke on ways to save money in the Learning Disability Service. | Everyone | 3 rd September |
| 2 | Meet with NHS bosses to talk about employing people with learning disabilities. | Trish Branson and Justin Hammond | |
| 3 | Update the Learning Disability Partnership Board on the Health Check. | Julia Kew | 18 th June |
| 4 | Meet with Workforce Development, We Think, Children's Services, Carers Action Group and Ansaar to talk about ways of improving the Housing and Council Tax Benefits Service. | Caroline Jackson | |
| 5 | Prepare a presentation for the Partnership Board on Travel Training. | Aaron Keen | 18 th June |
| 6 | Finalise priorities for their working group, to be discussed at the next Partnership Board. | Working group leads | 18 th June |