



If you need help call XXXX on 0116 252 XXXX

Date:

NameX
AddressX
AddressX
AddressX
AddressX



Dear XXXXX

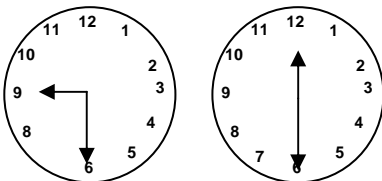
Following your successful Interview we are pleased to invite you to the Learning Disabilities Service Induction Day with Leicester City Council.

May 2007						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Job: Job Title

The Learning Disabilities Induction Day details are as follows: -

Date: 10th May 2007



Time: 9.30am to 12.30pm



Place of Meeting: The Council Chambers, Town Hall.

Trish Branson and Lynn Roffee from Human Resources have invited different people to talk about the rules everyone working for Leicester City Council has to follow.



Please see the full details of who will be there on the Induction Day in the attached Agenda.

You may have not started your Job but we would like you to come to this Induction Day.



If you need any help then please contact me on the number at the top of page 1.

Yours sincerely

HR Team Assistant