

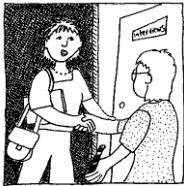
If you need help call XXXX on 0116 252 XXXX



Date:

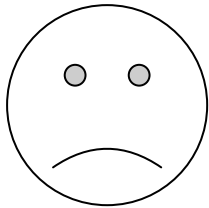
Name
Address
Address
Address
Address

Dear



Job: Job Title

Thank you for coming to the recent interview for the above job.



Sadly, after much thought, we are not going to offer you the job.

We would like to thank you for taking the time to apply for this job. I hope that you will be able to apply for another job with the Council in the future.



If you would like more details about why you have not been offered this job, please call us on the above number.

Yours sincerely

HR Team Assistant